



Literacy Specialist/Instructional Coach Job Description

Supervisor: Executive Director

Start Date: August 1, 2024

Term: Full-time (180 contact days)

Salary: \$50,000-\$75,000, plus benefits

Challenge to Excellence Charter School, a high performing, premiere STEAM school in Douglas County, is looking for a full-time **Literacy Specialist/Instructional Coach** for the 2024-2025 school year. Challenge to Excellence is an academically advanced charter that specializes in STEAM education. Our school runs an effective one to one device program.

Job Description: The successful candidate will be responsible for advancing the mission and vision of the school through:

- Collaborating with classroom teaching staff on ways to best serve our population of students
- Using a data-driven and reflective approach to improve instructional practices
- Implementing a collaborative and collegial attitude and related behaviors aligned to the mission of the school
- Working with teachers to plan and write READ plans for applicable students. Planning and writing READ plans for applicable students
- Managing READ Act compliance tasks for the school at the District and State level
- Providing guidance/professional development to teachers on best practices for instruction techniques and data tracking
- Participating on the MTSS Team
- Sharing in duty rotation
- Performing certain duties including, but not limited to, participating in team, school, and parent meetings.

Qualifications:

- Colorado Initial or Professional Colorado Teaching License
- Have a Reading Specialist endorsement and/or pass PLACE/PRAXIS for the endorsement
- Bachelor's degree from an accredited four-year institution.
- Must successfully pass reference checks, background checks and/or licensure verification
- Preferred: 3 years or more teaching experience, preferably in Elementary School
- Preferred: Experience with Infinite Campus and Google products.



APPLICATION INSTRUCTIONS: Candidates must submit the following to be considered for an interview:

- Fill out [application](#)
- Email the following to careers@c2e.org
 - o Resume
 - o Cover letter
 - o Three letters of recommendation

This position will be open until filled, but will not be open past: August 1, 2024